

## NOMINATION FORM ILANZ AWARDS 2023

### INDIVIDUAL CATEGORIES (PLEASE TICK ONLY ONE):

- Public Sector In-house Lawyer of the Year
- Private Sector In-house Lawyer of the Year
- New In-house Lawyer of the Year
- Sole In-house Lawyer of the Year

### TEAM CATEGORIES (PLEASE TICK ONLY ONE):

- Small In-house Team of the Year
- Private Sector In-house Team of the Year
- Public Sector In-house Team of the Year

### SPECIAL CATEGORIES:

- In-house Innovation Award
- Community Contribution Award
- People & Culture Excellence Award

### Award category limits

- A person can only be nominated in one of the individual award categories
- An in-house team can only be nominated in one of the team award categories
- A person or team may also be nominated for one or more special award categories
- If nominations are received for a person or team outside these award category limits, the judges may disregard, re-categorise or merge the entries in their sole discretion.
- ILANZ Executive Members (being the ILANZ President, Vice President, Treasurer and Secretary) cannot be nominated in any individual award categories (but their colleagues and teams can be nominated for any other individual or team award categories)

**1. KEY CONTACT DETAILS:**

<b>Name of Nominee (Individual or Team)</b>	
<b>Nominee's Job Title</b>	
<b>Nominee's Employer</b>	
<b>Contact Address</b>	
<b>Contact Phone Number</b>	
<b>Email</b>	

**2. NOMINATOR DETAILS (only complete if this is a Third-party Nomination):**

<b>Nominated by</b>	
<b>Position / Employer</b>	
<b>Relationship to Nominee</b>	
<b>Contact phone Number</b>	
<b>Email</b>	

- Self-nomination  
 Third-party nomination

For Third-party nominations, the nominator consents to their name and entry details being notified to the nominee.

Signature of Nominator .....

Date .....

### 3. NOMINATION:

<p><b>EXECUTIVE SUMMARY</b></p> <p>150 words max</p> <p>High-level overview of the nominee (person/team) (eg organisation; type of work; size of team; main focus areas of law; etc.) in third person, as though you are another person describing the nomination to an audience (you may use a bullet point list to complete this section).</p>	
<p><b>MAIN ENTRY</b></p> <p>500 words maximum</p> <p>Explain the essence of this nomination and why the nominee should win</p> <p><b>Important:</b> If you have entered the <b>People and Culture Excellence Award</b>, please describe how your organisation supports and develops your team</p>	
<p><b>LINK TO VIDEO (OPTIONAL)</b></p> <p>You may provide a short video featuring a programme, initiative or activity described in this nomination.</p>	<p><i>Include any videos links (e.g. YouTube, Vimeo) in this section</i></p>

#### 4. ATTACHMENTS AND INFO:

##### SUPPORTING MATERIALS (OPTIONAL)

Attach as a single PDF or MS Word document of not more than 4 pages compiled to support the nomination.

**Note:** Supporting materials may help the judges better understand your nomination and achievements. Please ensure everything included in your supporting material is relevant to your nomination.

##### TERMS AND CONDITIONS

By submitting your nomination, you accept the ILANZ Awards Terms & Conditions (which can be located [here](#)).

#### ELIGIBILITY

All lawyers employed or engaged by organisations in an in-house capacity and holding a current NZLS in-house practicing certificate are eligible for the 2023 Awards.

The 2023 award period runs from 1 March 2022 until nomination closing date. Activities started prior to 1 March be included in nominations as long they continued into the award period.

Please note there are specific eligibility criteria for some awards.

Members of the judging panels and the ILANZ Executive Committee members are not eligible for consideration in the individual award categories.

#### IMPORTANT NOTES:

When completed, this Nomination Form and supporting documents must be returned via email to: ILANZ Awards Committee, c/- Bev Armstrong, ILANZ Manager, [ilanz@lawsociety.org.nz](mailto:ilanz@lawsociety.org.nz)

Nominations must be received no later than **5.00pm** on **Friday, 17 March 2023**.